

PRIVACY POLICY

This Privacy Policy (**Policy**) sets out how Eastern Metals Limited ACN 643 902 943 (**Eastern Metals**) collects, uses and manages personal information. This Policy also sets out Eastern Metal's obligations under the Australian Privacy Principles (**APP**) and the *Privacy Act 1988* (Cth) (**Privacy Act**).

WHAT INFORMATION DO WE COLLECT?

We collect information from you when you register or otherwise transact with us.

When ordering or registering on our site, you may be asked to enter your: name, email address, mailing address, phone number or website details. You may, however, visit our site anonymously.

WHAT DO WE USE YOUR INFORMATION FOR?

Any of the information we collect from you may be used in one of the following ways:

- To personalise your experience (your information helps us to better respond to your individual needs)
- To improve our service (your information helps us to respond to your requests and support needs) more effectively
- To administer account setup or other site features
- To send periodic emails.

The email address you provide will only be used to send you information and updates pertaining to our Company.

HOW DO WE PROTECT YOUR INFORMATION?

We implement a variety of security measures to maintain the safety of your personal information when you enter, submit, or access your personal information.

Eastern Metals collects, uses and discloses personal information generally to provide an individual with products and services requested, and to respond to queries. Eastern Metals may also collect, use and disclose personal information in connection with potential or actual unlawful activity, misconduct or transfers of Eastern Metals' business or assets.

WEBSITE USAGE AND YOUR INFORMATION

When you access our website, Eastern Metals may collect certain standard information that is sent by our browser to our website. This may include technical information, such as your IP address, browser type, operating system, language, time zone setting, access times and any referring website addresses.

DO WE USE COOKIES?

Yes. (Cookies are small files that a site or its service provider transfers to your computer's hard drive through your web browser (if you allow) that enables the sites or service provider's systems to recognize your browser and capture and remember certain information

We use cookies to help us understand and save your preferences for future visits and compile aggregate data about site traffic and site interaction so that we can offer better site experiences and tools in the future.

If you prefer, you can choose to have your computer warn you each time a cookie is being sent, or you can choose to turn off all cookies via your browser settings. Like most websites, if you turn your cookies off, some of our services may not function properly.

DO WE DISCLOSE ANY OF YOUR INFORMATION TO OUTSIDE PARTIES?

Eastern Metals understands the importance of keeping personal information private and only discloses such information to third parties in limited circumstances. We do not sell, trade, or otherwise transfer to outside parties your personally identifiable information. This does not include trusted third parties who assist us in operating our website, conducting our business, or servicing you, so long as those parties agree to keep this information confidential. We may also release your information when we believe release is appropriate to comply with the law, enforce our site policies, or protect ours or others' rights, property, or safety. We may also exchange personal information with government agencies, regulatory authorities, Eastern Metals' professional advisors (including legal, accounting, auditing and business consulting advisers). Non-personally identifiable visitor information may be provided to other parties for marketing, advertising, or other uses.

THIRD PARTY LINKS

Occasionally, at our discretion, we may include or offer third party products or services on our website. These third party sites have separate and independent privacy policies. We therefore have no responsibility or liability for the content and activities of these linked sites. Nonetheless, we seek to protect the integrity of our site and welcome any feedback about these sites.

STORING PERSONAL INFORMATION

Eastern Metals stores personal information at its own premises and with the assistance of its service providers]. Eastern Metals will take reasonable steps to:

- ensure that the personal information we collect, use or disclose is accurate, complete and up to date;
- protect the information from misuse, interference, loss or unauthorised access, modification or disclosure both physically and through security methods; and
- destroy or permanently de-identify the information if it is no longer needed for any purpose.

Once an individual's information is no longer needed by Eastern Metals, reasonable steps are taken to destroy or de-identify it.

ACCESSING AND UPDATING PERSONAL INFORMATION

In most cases an individual can gain access to or update personal information held by Eastern Metals. To make a request to access or update personal information held by Eastern Metals, please contact Eastern Metals in writing. Eastern Metals may need to verify your identity. Eastern Metals may charge a fee to cover the cost of retrieving and copying requested information. If Eastern Metals deletes your information the company may not be able to provide goods, services or information to you, or be able to provide them to the same standard as if we had your information.

YOUR CONSENT

By using our site, you consent to our website's privacy policy.

REVIEW

The Board will assess annually this privacy policy and if changes are made they will be posted on this website.

CONTACTING US

If there are any questions regarding this privacy policy, or you would like to complain about a breach of the APP you may contact us by email at [info@easternmetals.com.au], or in writing to:

Privacy Officer

Eastern Metals Limited

94A Louisa Road

Birchgrove NSW 2041]

Date adopted:

25 July 2021